

STATE OF SOUTH CAROLINA,
COUNTY OF GREENVILLE }

IN THE COURT OF PROBATE

Recorded April 10, 1969 At 9:30 A.M. Deed Book 865 Page 539 # 24138
I, Linda H. Jaynes, Clerk of the Court of Probate for the County and

State aforesaid, do hereby certify that Aubrey C. Fore

is/~~are~~ the duly qualified and acting Executrix

of the estate of Marion W. Fore

deceased ~~minor~~, as will appear from the record in this office in Apt. 1075 File 23

Given under my hand and the seal of the Probate Court this the 1 day of April A. D. 1969

Clerk of Probate Court, Greenville County SEAL

PLEASE READ INSTRUCTIONS CAREFULLY

To Executors, Administrators, Guardians and Committees:

Please bear in mind the following facts:

1st—As soon as possible after taking charge of an estate, get a complete inventory and file with the record in the Office of Judge of Probate.

2nd—If an Executor or Administrator, the Court will furnish blanks, for having the estate appraised, which should be done within 30 days from time of appointment. If there are any items that should be sold, the Court will advise you as to the necessary steps, time to advertise, etc.

3rd—Unless you are a good bookkeeper, it is very important that you deposit every item of money coming into your hands in some bank or banks, and pay all claims, etc., by check. By doing this you will have no trouble in keeping the account in exact balance.

4th—To be on the safe side, it is important that no claims filed against the estate be paid until the estate has been open for at least six months and a legal notice published calling for claims.

5th—Your attention is called to Sections Nos. 8613, 9012, 9047 of the Code. You will note that you must annually, while an estate is in your hands make a return, or accounting, to the Probate Court. This must not be overlooked, as the Law says you shall not be entitled to any commissions should you neglect to make such return.

6th—Do not attempt to make any distribution of the estate in your hands until you have petitioned the Court for a final settlement, and a day has been set for such settlement. Otherwise, you may be liable for any claims that might be filed at a later date.

7th—If an Executor or Administrator, and the estate in your hands is in condition to be wound up, do not keep it open longer than six months if possible. It is not fair to the heirs, creditors, or bondsmen (if any), and you should ask for final settlement and discharge as soon as the six month period is up if the estate can be settled.

A WORD TO BONDSMEN

Let me say a word to people who sign personal bonds for Administrators, Guardians and Committees: Do not sign a bond for a friend unless you do so with the understanding that you will be called on to make any shortage in the account good if breach of trust is committed, or any misappropriation is made. Do not feel that it is only a "matter of form," and that your signature is necessary to make it such. Also when you have signed a bond, see that the person whose bond you have signed makes proper accounting to the Court as provided by law so that you will know the status of his accounts should you wish.

PROBATE COURT, GREENVILLE COUNTY.

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